



City Administrator Report

The Honorable Mayor and
Members of the Board of Aldermen
City of Camdenton, Missouri

September 14, 2017

Letter No. 17-018

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of the status of City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone with the City of Camdenton is a leader and that everyone can improve their leadership skills. It also notes the following five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"Whatever task that you undertake, do it with all your heart and soul. Always be courteous, never be discouraged. Beware of him who promises something for nothing. Do not blame anybody for your mistakes and failures. Do not look for approval except in the consciousness of doing your best."

Bernard M. Baruch-an American philanthropist and statesman

The above information centers on the leader's trait of "Encourage the Heart".

September 19, 2017 BOARD OF ALDERMEN MEETING

While I may brief you on some items not included in this report, unless there are questions I do not anticipate commenting at this meeting on the following items:

2017 Capital Improvement Project Update

2007 was good year for completing capital improvement projects!!

East Highway 54 Sidewalk TAPS Projects

The work was basically completed on Friday, September 8. Final inspection should take place next week.

Airport Apron Project

We provided you the Airport Apron Project's schedule in your last CA Report. While the project will not start until April 2018 it should be completed before the July 2018 Porsche event.

Airport Runway Extension Project

The City has only one purchase of property left to acquire all properties. A counter offer from the City and approved by MoDOT right of way was mailed and orally communicated to the property owners last Friday, September 8. .

Trail Ridge Lift Station Road

A contract was approved by the Board at your last board meeting. Construction should be soon completed.

Water Line Replacement Project

Both the original project this year and a new project are ready to go and upon approval of this year's budget will be bid out to obtain the best bids as soon possible for construction.

Community and Economic Development Projects

Commercial Economic Development Activity

We have a project proposal to annex into the City land at the northern southwest intersection of Business 5 and Highway 5. The developer Morgan Bullock proposes to extend water and sewer to the City's northern intersection of Highway 5. This project will be discussed at this upcoming meeting. I have also been working on 3 other economic development projects over the last week.

Recent City Administrator Activities, Meetings, and Events

The week of September 3 included a Labor Day Holiday on Monday whereby City offices and City Hall were closed. Tuesday of that week I attended a code and fire official interview, a TAC Meeting, and our first monthly regular scheduled Board of Aldermen meeting. Wednesday I participated in a radio interview, another code and fire official interview, and attended our bi-monthly Department Directors Meeting. Thursday morning Brian Garkie our Airport Engineer and I discussed by conference call our land acquisition program with the MoDOT Director of Aviation. I also examined a sidewalk construction concern at 5th street. That afternoon I visited a potential retail site.

The week of September 10 included the MML Annual conference from Sunday, September 10 through Wednesday morning, September 13. Wednesday I met with the Mayor and MSU Gib Adkins with a KY- 3 reporter at the MSU site. I also attended a business incubator discovery meeting and met with a developer. Thursday morning I gave an economic development report to the Board of Directors for the Camdenton Chamber. Also on Thursday, the Mayor, Phil and I participated in a conference call with our environmental attorney and I visited with Laclede Electric representatives on economic development. Friday morning I plan to attend a VFW sponsored Chamber morning coffee at the new VFW facility.

Upcoming City Administrator Activities, Meetings, and Events

The week of September 17 includes a LOCOG Board meeting on Monday. On Tuesday I plan on traveling with some LOREDC housing committee members to meet with the Columbia Housing

Director. Tuesday afternoon I should be back to attend a final sidewalk project inspection and then an Air show meeting. Wednesday includes a meeting on our dog ordinance and then our bi-monthly Department Directors Meeting. Thursday is a LOREDC Board meeting. Friday I am scheduled to attend a MEDC District 4 meeting in Jefferson City.

Right now the week of September 24 appears pretty open so I may attend a retail business recruitment meeting in Chicago late in the week.

The week of October 1 includes a Dogwood planning meeting. our first monthly Board meeting and a KRMS interview plus a Department Director Meeting and a Parks Board meeting.

If you have any questions or if you need additional information, do not hesitate to contact me.

