



City Administrator Report

The Honorable Mayor and
Members of the Board of Aldermen
City of Camdenton, Missouri

September 27, 2017

Letter No. 17-019

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of the status of City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone with the City of Camdenton is a leader and that everyone can improve their leadership skills. It also notes the following five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"Whatever task that you undertake, do it with all your heart and soul. Always be courteous, never be discouraged. Beware of him who promises something for nothing. Do not blame anybody for your mistakes and failures. Do not look for approval except in the consciousness of doing your best."

Bernard M. Baruch-an American philanthropist and statesman

The above information centers on the leader's trait of "Model the Way".

October 3, 2017 BOARD OF ALDERMEN MEETING

While I may brief you on some items not included in this report, unless there are questions I do not anticipate commenting at this meeting on the following items:

2017 Capital Improvement Project Update

Again, 2017 was good year for completing capital improvement projects!!

East Highway 54 Sidewalk TAPS Projects

The work was basically completed on Friday, September 8. Final inspection by MoDOT and our engineer took place last Thursday and a punch list was developed to correct some of the work and clean up before application of liquidated damages and final payment.

Airport Apron Project

This project now has federal funding and will not start until April 2018. We anticipate that it should be completed before the July 2018 Porsche event.

Airport Runway Extension Project

Subject to your approval at this meeting, the City has completed the final purchase of property left to acquire the needed properties to begin and complete the runway extension project. We have started to communicate this information to our congressional delegation and there now no reason why we should not be funded. We will continue to communicate this the best we can to ensure funding.

Trail Ridge Lift Station Road

A contract was approved by the Board at your last board meeting. Construction should soon begin in October and quickly completed.

Water Line Replacement Project

With the exception of receiving a Missouri DNR permit for construction, both the original project this year and a new project should be ready to be bid out. Since the City has a permit for the other locations the timing for receiving a permit is for South Business 5 section only. Once we get the final OK from MoDNR, again we will bid all the work as one project. The total project includes 3,577 feet of 2-inch waterline replacement on Helms St., Lakeview Circle, Poplar St., Roofener St., South High St., South Ozark St., and South Business Route 5. The upgrade and maintenance of water and sewer lines was identified in our priority setting meeting as a high priority.

Community and Economic Development Projects

Commercial Economic Development Activity

I have been working on economic development projects over the last few week. We have also been working on the possibility of creating an incubator or entrepreneurial center here in Camdenton.

Recent City Administrator Activities, Meetings, and Events

The week of September 17 included a LOCOG Board meeting on Monday. On Tuesday I traveled with some LOREDC housing committee members to meet with and learn from the Columbia Housing Director. Tuesday afternoon I was back to attend an Air Show meeting. That evening we had our second monthly Board of Aldermen meeting. Wednesday included a meeting on our dog ordinance and then our bi-monthly Department Directors Meeting. Thursday was a LOREDC Board meeting followed by the final inspection of our East 54 Sidewalk Project by MoDOT and City representatives and our Project Engineer. Friday I attended a MEDC District 4 meeting in Jefferson City. Saturday was the 7th annual Camdenton Lake Area Air Show out at the Airport. Indeed a great event!!!

The week of September 24 included a Monday morning meeting with the Parks Director and a meeting with an incubator representative from Missouri State University. Thursday morning was an Eggs and Issues Breakfast on Work Ready issues at the Lake West Chamber. As previously communicated there was a DNR meeting on TCE issues at the High School at 6:00 p.m. on Thursday. I cancelled attendance at a retail business recruitment conference in Chicago this week.

Upcoming City Administrator Activities, Meetings, and Events

The week of October 1 should include a Dogwood planning meeting on Monday, a LOCOG Economic Development Committee Meeting in Lebanon, and our first monthly scheduled Board of Aldermen meeting Thursday at 6:00 p.m. Wednesday I have a scheduled interview with Kevin Burns at KRMS, a possible ICMA Millennial webinar, and then that afternoon a Department Director meeting. Thursday at 6 p.m. is the quarterly Park Board Advisory Board Meeting.

The week of October 8 includes a Monday morning meeting with the Parks Director. Tuesday is a scheduled Planning and Zoning Commission meeting at 6:00 p.m. Wednesday includes a possible LOREDC incubator meeting. Thursday should include an early morning report to the Camdenton Chamber, a Work Force Development meeting and a meeting with a Housing Development consultant.

If you have any questions or if you need additional information, do not hesitate to contact me.