



## City Administrator Report

The Honorable Mayor  
and Members of the Board of Aldermen  
City of Camdenton, Missouri

October 30, 2014

Letter No. 14-018

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of community activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve leadership skills. It also notes that research indicates that there are five trainable traits of a great leader. They are:

**Inspire a Shared Vision  
Challenge the Process  
Enable Others to Act  
Encourage the Heart  
Model the Way**

**"Sometimes if you want to see a change for the better, you have to take things into your own hands."**

**Clint Eastwood**

This quotation centers on the leader's trait of "Challenge the Process".

### **November 4, 2014 BOARD OF ALDERMEN MEETING**

With the exception of any items in this CA report on the November 4 Meeting Agenda, unless there are questions, I do not plan on additional comments on this report at this meeting.

## **Selection of MoDOT Community Transportation Grant Projects**

On your November 4 Agenda is an action item to authorize the City to proceed with three sidewalk projects under the MoDOT Community Transportation Grant Project Program. Within your agenda packet is information from the Parks Director on these projects. We plan to present three applications to the Council of Local Governments TAC on the afternoon of November 4 before your November 4 Board meeting.

## **Fiscal Year 2013-2014 Audit Review**

On this November 4 Agenda, and under Miscellaneous Business, is a review of the Fiscal year 2013-2014 Audit. The audit was previously sent to you. We have also included a power point from the Auditors. After this review at this meeting, we plan to have the actual Board of Aldermen acceptance of the audit at the November 18 Board Meeting.

## **Water/Sewer Needs Study**

As previously communicated, I plan to discuss the results of the water and sewer needs study that was completed by Darren Krehbiel Consultants. Within the study, certain five year projects could impact our previously identified need for a water and sewer rate increase. After this discussion, we hope to move into a discussion on the specifics of any possible recommended rates at a future Board Meeting.

## **Status of Unfinished Clint Avenue, Hazlewood Terrace, and Popular Street Projects**

On June 17 the Board of Aldermen approved "A Policy for Acceptance of Unfinished Roadways and Infrastructure." This City Policy outlines a procedure where the City would consider requests from property owners for acceptance of roadways originally platted as city streets. In particular it is where such roadways were started, but never completed or accepted by the City. These projects include Hazlewood Terrace, Clint Avenue, and Popular Street.

After receiving petitions from residents, the Board of Aldermen voted In August 2014 to approve the preliminary determination to proceed to gather information to make a final determination as to accept or reject portions of these streets and areas.

We have received the preliminary engineering on two options for Clint Avenue and also have information on Hazlewood Terrace. We now believe it would be good if the City staff meet with the neighbors to discuss these options. I may have additional information for you on Tuesday.

## **LOREDC Lake of the Ozark Housing Study**

The Lake of the Ozarks Regional Economic Development Council (LOREDC) Housing Study Committee consisting of myself as chair, Mark Beeler of Pinnacle Real Estate, Matt Duenke of Duenke Family Properties, Stan Schultz of Schultz engineering, and Jacob Neusche, with the Bank of Sullivan, met Wednesday October 22. The group is to forward to me by Friday, November 7, 2014 their comments on what they wish to be included in the Request for Proposals for a Lake Area Housing Study. The committee

plans to meet again on November 19 to begin the development of the actual RFP. I anticipate that this RFP will go out to interested firms in early January. While it is anticipated that LORDEC will pay for the study, there has been some talk about sharing the cost with local communities and other parties. I plan to meet today with Chairman of LORDEC and will keep you informed as move further along.

### **Comprehensive Plan Consultant Selection Committee**

Next Monday afternoon, and before your Tuesday, November 4 Board Meeting, the selection committee plans to hold interviews with the following four firms:

Gould Evans; Hoefler-Wussocki Architecture; PGAV Planners; and RDG.

Tuesday we may be able to inform the Board of the highest ranked selected firm.

### **Airport Identifier and Name Change**

Today Brian Garkie our airport consultant notified Mitch Nugent at the FAA Flight Procedures Office (FPO) that the City wants to change the name of the airport to Camdenton Lake of the Ozarks Regional Airport and that in order to get the new name published, the City wished to delay the identifier change to allow time for the name change to get processed. FAA has indicated that if the name change does not get processed with the identifier change, the name change will not get published until the next required amendment to the approaches, which will probably not occur until the completion of the runway extension. Brian also indicated that he would also submit the request online for the new name to the National Flight Data Center (NFDC) with a copy of the ordinance using the submittal form on their website.

### **Chief Wright Appointed to State Task Force on Elections Integrity**

Missouri Secretary of State Jason Kander announced yesterday the formation of the bipartisan Elections Integrity Task Force. This Task Force will include local, state and federal law enforcement and election authorities. The task force will meet each election year going forward to help coordinate efforts to ensure Missouri elections remain fair, secure and accessible. Congratulations to our own Police Chief Laura Wright as a selected member of this task force.

### **Recent City Administrator Activities, Meetings and Events**

Since our last Tuesday October 21, 2014 Board meeting, Wednesday morning we held our bi-monthly department director meeting. I also presided over the LOEDC Lake Ozark Housing Committee meeting and then attended a Rotary meeting. While I elected not to attend, Larry Bennett oversaw the Thursday evening Park Board Meeting.

The week of October 24 included attendance at both a newly established employee driven Events Committee and a Safety Committee meeting. Monday afternoon included two conference calls with the Mayor, City Attorney, our Public Works Director and our Environmental attorney. Tuesday included a meeting with Brian Meisel, a meeting with the Police Chief and attendance at a Convention Visitors Bureau meeting at the local Chamber office. On Wednesday I attended a VFW owned community building ground

breaking ceremony, a Rotary meeting and the World Series. On Thursday I met with Corry ten Bensel.

### **Upcoming City Administrator Activities, Meetings, and Events**

The week of November 3 includes a Monday afternoon interview and selection consultant process. Tuesday includes a Lake of the Ozarks Council of Local Governments Technical Advisory Committee "TAC" meeting on the MoDOT "TAP" grants and our Board of Aldermen meeting. Wednesday includes a Chamber Coyote Radio Station presentation and a noon Rotary meeting.

The week of November 10 will include a Planning and Zoning Commission meeting and the annual Chamber of Commerce Banquet.

### **UPCOMING BOARD OF ALDERMAN MEETING AGENDA ITEMS**

Some Board of Aldermen Agenda items for the November 18, 2014 Board of Aldermen meeting may include:

- Discussion of Water and Sewer Rates
- Discussion on the Clint Avenue and Hazlewood Terrace Projects
- Acceptance of the 2013-14 Audit.

As always, if there are questions or a need for additional information, please contact me.