



City Administrator Report

The Honorable Mayor and
Members of the Board of Aldermen
City of Camdenton, Missouri

November 8, 2016

Letter No. 16-023

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of the status of City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone with the City of Camdenton is a leader and that everyone can improve their leadership skills. It also notes the following five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"In a world full of fear, be courageous. In a world full of lies, be honest. In a world where few care, be compassionate. In a world full of phonies, be yourself. Because the world sees you. The world hopes for you. The world is inspired by you. The world can be better because of you."

Doe Zatamata, author, artist, photographer

The above information centers on the leader's trait of "Model the Way".

November 15, 2016 BOARD OF ALDERMEN MEETING

Unless there are questions, I do not anticipate discussing at this meeting items contained within this CA Report.

2017 Capital Improvement Projects

Community Center Project

We are waiting to receive the asbestos test results and the report necessary to bid out the Glenn Block building for demolition.

Poplar/Scott's Court/Ray Harmon Drive Project

As discussed in previous CA reports we have placed on this Board Agenda a discussion of using future Road District funds to pay back the City on use of Transportation Funds to complete the Poplar/Scott's Court/Ray Harmon Drive Project.

2016 East Highway 54 Sidewalk TAPS Projects

We have obtained the two needed easements with new end dates to complete and rebid this year's East Highway 54 Sidewalk Projects. The final property owner was a trust and there were several property owners throughout the country that had to be contacted. Once we receive MoDOT approval we plan to bid this project out so that bids would be received in mid to late January, 2017.

City Hall Heating and Cooling Capital Improvement Project

We are actively exploring what to do with our City Hall Heating and Cooling System problems and may have a discussion on this item at your December 6 Board Meeting.

ECONOMIC and COMMUNITY DEVELOPMENT

LORDEC and RDG Housing Study Presentation and Annual Meeting

The November 3 and November 4 presentations of the long awaited Lake Area Housing Study went well. Attached is an executive summary of the Study. Both the full study and power point on the presentation should now be on the LOREDC web page.

The Annual Meeting LOREDC Board meeting will be from 8:00 a.m. to 1:00 pm, Thursday, January 19, 2017. Now that the Housing Study is complete, LOREDC is now looking in 2017 on both ways to implement the Housing Study and the possibility of taking on the challenge of "work force development".

Code and Fire Official I

We plan to interview a candidate for the Code and Fire Official position on November 28, 2016

Use of Vacant Fire Station

The Mayor and I are actively exploring a use for the present vacant City Fire Station. At the present time we are exploring an educational activity.

Community Arts Activities

There have been numerous art activities that have been taking place in Camden. Bill Woods owner of Bill's Art and Gallery Center is planning on making a presentation at your December 6 Board meeting to brief you on these many activities.

Recent City Administrator Activities, Meetings, and Events

On Monday October 31 I took a vacation day to celebrate my wife's birthday. Tuesday at noon was the annual storm siren test. As was noted at the last Board meeting, the Camden storm sirens were activated twice; once from Camden County Dispatch and once from the Mid County Fire Protection District Station #1. Both storm siren controllers did the correct tone/the solid continuous

tone, and both controllers appeared to work properly. There were personnel present at the 4 Camdenton storm siren locations.

On Tuesday evening, November 1 we participated in our first monthly Board of Aldermen meeting. Wednesday morning I participated in a KRMS radio program and then attended an afternoon Department Director meeting. Thursday afternoon and Friday morning I attended two presentations of the Lake Area Housing Study.

The week of November 7 included work days on Monday and Tuesday. On Monday, at 9:00 a.m. we met with Special Road District "R" Board and discussed funding for the Poplar/Scott's Court/Ray Harmon Drive Project. That Monday afternoon I met with Alderman Eden. Tuesday morning I met with the LOREDC Board to discuss the implementation of the Lake Area Housing Study. Tuesday afternoon I spoke before the Camden County Literacy Club at the Linn Creek Methodist Church. The rest of the week through Friday I took some vacation days and celebrated Veterans Day.

Upcoming City Administrator Activities, Meetings, and Events

During the week of November 14 I will be on vacation Monday afternoon. Tuesday I am scheduled to have a conference call with an AT & T representative. Tuesday evening is our second monthly Board of Aldermen meeting. Wednesday morning the Mayor and I plan to meet with Camdenton School representatives. Wednesday afternoon is our Department Director meeting. Thursday afternoon at 4:00 p.m. we have scheduled an Airport Advisory Board meeting out at the Airport. Thursday evening my wife and I plan on attending the annual Camdenton Area Chamber Banquet. Friday, I am scheduled to meet with a Missouri Department of Economic Development Representative for a tour of Camdenton.

The week of November 21 includes both a Council of Local Government Board and a District T Solid Waste Board meeting Monday morning. On Thursday and Friday City Hall will be closed in celebration of Thanksgiving.

As always, if you have any questions or if you need additional information for this upcoming Board of Aldermen meeting, please do not hesitate to contact me at any time.