



City Administrator Report

The Honorable Mayor
and Members of the Board of Aldermen
City of Camden, Missouri

May 16, 2014

Letter No. 14-006

SUBJECT: City Administrator Report

A handwritten signature in blue ink, appearing to be 'J. J. ...', is written over the subject line.

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camden Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to better inform them of our community activities.

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"Setting an example is not the main means of
influencing others, it is the only means."

Albert Einstein

This quotation centers on the leadership concept of
"Model the Way."

May 20, 2014 BOARD OF ALDERMEN MEETING

CITY ADMINISTRATOR COMMENTS for the UPCOMING BOARD MEETING

Unless there are questions on this report or other matters, I do not plan to discuss any particular item at this upcoming May 20, Board Meeting. We do however plan to provide the July 1, 2014-June, 30 2015 budget for you to review before the next Board meeting. It is anticipated that the first reading of the budget ordinance would take place at the June 3 meeting, with the final reading and approval taking place on June 17, 2014.

TAXI LANE RECONSTRUCTION PROJECT DELAY

The rain and wet weather has set back this project but we are confident that the higher airplane traffic anticipated for the Memorial Day Weekend will be able to use all of our hangars. In addition we ran into some additional soft wet areas that need to be solved before we can effectively complete the project. As a result, there is a change order on tonight's agenda that would change the pavement from asphalt to concrete.

NEW PARK DIRECTOR/ASSISTANT TO CITY ADMINISTRATOR RECRUITMENT

Last Friday the Committee finalized their work on the review of the job description and the City is now taking applications for this new position. The following is the job announcement that has run in the local paper, trade magazines and has also been sent to accredited Missouri University Parks and Recreation Programs.

Parks Director/Assistant to City Administrator Position, Camdenton, Missouri –

Located in the beautiful Lake of the Ozarks. Responsible for the overall planning, organizing, staffing, directing, implementing, reviewing and evaluation of the City of Camdenton's Parks and Recreational Activities. Position also responsible for staff assistance of other related community services and programs as directed by the City Administrator. Starting salary range is \$28,000-\$34,000; DOQ. Degree in Recreation Administration or related field preferred. Comprehensive health/benefit package. Community Center and Planning education/experience a plus. Applications will be accepted through June 6, 2014 or until position is filled. View full job description at www.camdentoncity.com/job_opportunities or by contacting the Office of City Clerk, (573) 346-3600.

STORM DRAINAGE/DEVELOPER FAILURE POLICY NOW UNDER REVIEW

The Committee finalized their work on the review of the policy and directed the City Attorney and City to proceed with the development of the written policy for the Board to review. I received a draft this week from the City Attorney that I am reviewing and will be in discussions with the City Attorney this week. We anticipate that this policy will be sent out to the committee and that a discussion of the written policy and the different and unique issues within our community might be reviewed at your June 3 Board Meeting.

PLANNING COMMISSION HOLDS SESSION ON THE BACKGROUND AND LAW OF MISSOURI PLANNING AND ZONING

At their May 13 Meeting, the Planning and Zoning Commission not only held a public hearing and acted on a Conditional/Special Use Permit for the placement of wireless facility equipment on an existing tower, they also recommended approval of a Lot Boundary Adjustment requested by Habitat for Humanity. In addition, they heard a presentation from the City Administrator and the City's Building Official on the basics and law for: planning, the need and purpose of a Comprehensive Plan, and the basics for City Zoning. A copy of that power point presentation is attached for review.

Recent City Administrator Activities, Meetings and Events

Since your last Board Meeting, on Wednesday May 7 I attended, with Trish from the Chamber, our bi-monthly radio discussion at the Coyote Country radio station. That day I also attended a Department Director meeting and a Police staff meeting where I spoke briefly with members of the department. Thursday, I attended a Chamber Board meeting, and also met with Monte Krehbiel (solid waste provider) of Republic Services.

That Thursday I also attended an Airport Construction meeting, reviewed the taxi-lane airport project, and met with our Fire Marshal, Fire Chief and Building Official on a fire code issue. I met on Friday with the Parks Director/Assistant to City Administrator Position Description/Recruitment Committee, and finalized the job announcement and job description and e-mailed those to three university accredited parks and recreation degree programs.

The week of May 11 included a meeting with Corey on the upcoming Fixed Base Operators (FBO) agreement, a meeting with a government Verizon representative, a lunch meeting with Kevin Hawthorn of Fiberglass Solutions, and a Planning Commission meeting. Wednesday I took a trip to Jefferson City and attending a deceased family member's induction into the Missouri Hall of Fame. That afternoon I attended a Missouri Department of Safety "First-Net" meeting, Tish's birthday celebration and an area Rotary meeting in Laurie. Thursday, May 15 included attendance at the Lake of the Ozark's Regional Economic Development Council's monthly meeting. Today is Friday and I plan to interview with a local newspaper reporter, introduce myself and meet with the First National Bank President, meet with John McMahan, Director of State Fair Community College at the Lake, attend a Chamber ribbon cutting ceremony, and meet with the new Pool staff at 5:30 p.m.

Upcoming City Administrator Activities, Meetings and Events

Throughout next week I hope to complete some City projects. On Monday of next week I plan to attend a Lake of the Ozarks Council of Local Government's Board meeting at the Osage Beach City Hall. Tuesday includes the Board of Aldermen meeting and Wednesday, May 21 includes our Chamber bi-monthly radio discussion at the Coyote Country radio station and a Department Director meeting. At noon of that day our Building Official and I plan to attend a learning session in Osage Beach on "Location One" the State's economic development site identifiers. That afternoon, I plan to meet with a Kansas City Economic Developer/Consultant and attend the Air Show Committee meeting. Thursday afternoon, I plan to leave the City to work on the farm. The aquatic center is scheduled to open on Saturday, May 24.

Monday, May 26 is Memorial Day and the City office will be closed. Tuesday of that week, I plan to meet with a local developer. Thursday of that week is an Eggs and Issues breakfast meeting at Old Kinderhook.

UPCOMING BOARD OF ALDERMAN MEETINGS

Some Possible June 3, 2014 Board of Aldermen Agenda Items:

- 2014-15 Budget
- Storm Drainage/Developer Failure/Street Acceptance Policy
- Additional Economic Development Projects
- Airport Land Acquisition Services Contract

As always, if there are any questions or a need for additional information on any matter, please contact me anytime.