



City Administrator Report

The Honorable Mayor and
Members of the Board of Aldermen
City of Camdenton, Missouri

May 12, 2016

Letter No. 16-009

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of some City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve their leadership skills. It also notes that research indicates the following are five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"We cannot solve our problems with the same thinking we used when we created them".

Albert Einstein – March 14, 1879 – April 18, 1955

The above information centers on the leader's trait of "Challenge the Process".

May 17, 2016 BOARD OF ALDERMEN MEETING

Other than discussion about when to have a strategic plan meeting with the Board of Aldermen and the Department Directors, I do not plan on discussing other items within this CA Report.

**Mayor, Board of Aldermen, & Department Director
City Comprehensive Plan Priority Session**

May 17, 5:30 p.m., Council Chambers

We plan to meet with you, the Mayor and the City Department Directors to participate in the prioritization of the on-going, short, mid and long range projects that are mentioned in Chapter 9 of the new Destination Camden Comprehensive Plan. Michele Kroll, Community Development Specialist with the local Camden County University of Missouri Extension office has agreed to facilitate this exercise. The following is the agenda for this meeting:

	Introductions/ Welcome
5:30-5:40 p.m.	Facilitation Guidelines
	Prioritizing Projects
5:40-5:50 p.m.	Long Term Project Exercise
5:50- 6:10 p.m.	Short-term/ Mid- term Project Exercise
6:10-6:20 p.m.	Break/Light Food
	Project Comparison
6:20-6:35 p.m.	Comparison Exercise Review and Q/ A

2016 Capital Improvement Project Update

The status for most of the capital improvement projects are the same as was communicated in the May 3 City Administrator Report. The only additional updates that I should mention are as follows:

Tennis Re-Construction Project

A Notice to Proceed was sent out last week.

Street Overlay and Business 5 Paint Striping Projects

See the Report from the Public Works Director.

Lake Road Sewer Improvements

We received the final construction easement and have sent out the Notice to Proceed.

East Highway 54 Sidewalk Projects

We received one of the two needed permanent sidewalk easements and we should get Wal-Mart's easement first of next week. That means we should be able to soon get MoDOT's approval to bid out the project.

Economic Development

Economic Data and Activity

As the monthly reports notes, as of May the City's sales tax is up 2.93% for the budget year. April monthly construction activity was up \$795,492.15 as compared to May of last year's amount of \$236,900. Dependable Automotive is moving from their existing building on Hudson to the vacant old Dodge/Chrysler Building at 1358 North Business 5.

I wanted to also provide information about how well our public/private partnership with the Exchange is doing. I recently received the following information from Herb Baker and Janet Baker on the "Exchange's" economic activity since opening May of 2015:

Exchange Bookings:

<u>2015</u>	12 weddings, a graduation party, a birthday and Duck's Unlimited Banquet
<u>2016</u>	17 weddings, 5 local, others from St. Louis, Chicago, Omaha, Oregon and other Missouri towns. Average 175 guests. Largest 300. Parties usually come in Thursday and stay until Sunday.

The Bakers have spent approximately \$8,975.55 since their opening for City required lessor costs within our lease. The City is reimbursing this cost by forgoing rent payments. Monthly rent payments to the City in the amount of \$506 will again be collected in October 2016.

Camden County's MODOT Expansion Project List:

I wanted to give some information about a recent MODOT transportation and highway project prioritization meeting with the Lake of the Ozarks Council of Local Governments (LOCOLG) Transportation Advisory Committee (TAC) that I attended. The 4 top projects that the Camden County group submitted for further ranking include:

- Plan and construct expansion US 54 West (including square) to a 4 lane w/center turn lane,
- Construct new alignment for State MM-TT-F Roads,
- Widen highway 5 in Laurie and Sunrise Beach to 2 lane with center lane,
- Outer road along US-54 connection Route -Y and Osage Beach Parkway.

These projects will be reviewed by the total four county TAC group and submitted to MoDOT at a future meeting.

Retail Opportunities

I have finished preparing recruiting information for a local owner of property to recruit a retailer to his vacant property. This recruitment package includes recent economic development information from our new City Comprehensive Plan and will provide a foundation for future retail recruitments.

Recent City Administrator Activities, Meetings, and Events

The week of May 2 included a Monday morning meeting on a potential donation of land to the City, a luncheon meeting to recognize Tom Emry for his 40 years of public service, and a Dogwood Festival Review meeting that Monday afternoon. Tuesday included a meeting in the morning with a possible facilitator on our future Comprehensive Plan prioritization session and a noon monthly siren test. Tuesday afternoon I attended a MODOT transportation and highway project prioritization meeting with the LOCOLG Transportation Advisory Committee.

This was followed up with our first monthly Board of Aldermen Meeting that evening. On Wednesday at noon I attending a session where I facilitated and spoke at the annual Missouri City Manager's conference in Osage Beach. This conference continued Thursday and ended at around noon on Friday. I came back that afternoon and tried to catch up on some of our projects.

The week of May 9 began on Monday with mid-year evaluations and discussions with four of our Department Directors. Tuesday I met with one of our Department Directors on his mid-year evaluation. Instead of attending the LOCOLG scheduled Niangua Water Shed meeting, I skipped it and worked the remaining of the day. Wednesday evening I attended a joint four Lake Rotary Club (Power of Four) meeting in Laurie. Early Thursday morning I gave a presentation and monthly economic report to the Camdenton Chamber of Commerce Board. Later on that afternoon I met with Barbara Fredholm and discussed some of her community issues.

Upcoming City Administrator Activities, Meetings, and Events

The week of May 16 includes on Monday morning LOCOLG Board meeting and a Solid Waste District T Board Meeting in Osage Beach. The week continues with a Tuesday afternoon meeting with the City Clerk and a local vendor. Before our second monthly Board of Aldermen meeting at 7:00 p.m. we have scheduled a 5:30 p.m. Mayor, Board of Aldermen, & Department Director City Comprehensive Plan Priority Session. On Wednesday morning I plan to attend Rotary at noon and then meet with our Department Directors that afternoon. That afternoon I am scheduled to meet on the air at KRMS 97.5 with Rob Hough the new News Director. Thursday morning I plan to attend a Joint Chamber Eggs and Issues Breakfast near Camdenton at Old Kinderhook on Work Force Development. At noon I plan on attending the LOREDC monthly Board meeting in Osage Beach. That afternoon at 4:00 p.m. we have scheduled an Airport Advisory Board Meeting at the Airport.

The week of May 23 begins on Monday with a LOREDC Foundation plan meeting at the State Fair Campus. Other than a State Fair Strategic Planning Meeting on Wednesday, I hope to get some work done on the beginning of the budget and other issues the remainder of the week.

As always if you have any questions or if you need additional information for this upcoming Board of Aldermen meeting, please do not hesitate to contact me at any time.