



City Administrator Report

The Honorable Mayor
and Members of the Board of Aldermen
City of Camdenton, Missouri

July 10, 2014

Letter No. 14-011

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to better inform them of our community activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve their leadership skills. It also notes that research notes that there are five trainable traits of a great leader. They are:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"If you want trust, trust others. If you want respect, respect others. If you want help, help others. If you want love and peace in your life, give them away. If you want great friends, be one. That's how it works."

-- Dan Zadra Businessman, Inspirational Writer

This quotation centers on the leader's trait of "Model the Way".

JULY 15, 2014 BOARD OF ALDERMEN MEETING

Unless there are questions, I do not anticipate any additional comments at this meeting on this City Administrator Report.

UNFINISHED ROADWAYS AND PETITION PROCESS

We are now reviewing petitions from both individual and joint lot owners for the City to accept unfinished streets. We have received: a one lot owner signed petition on Popular/Scott Court; a one lot owner signed petition on Clint Avenue, and a 9 lot owner signed petition for Hazelwood Terrace. We anticipate a joint lot owner petition the Clint Avenue in the near future. If City staff has questions or needs additional information on these requests, we will contact representatives from the areas. We plan to again advise the Board on both the status of these petitions and our review in the near future.

ECONOMIC DEVELOPMENT

We have been informed that Randy Dickerson at the Camdenton Business Park is interested in purchasing additional land to expand his facility. He indicates that he plans to pursue this possibility in the fall.

I am working with the Lake Ozark Regional Development Council (LORDC) on not only pursuing a housing study, but also coordinated their industrial development activities with the Council of Local Governments.

We have been informed that a local developer is again on track to potentially lease and develop the Old City Hall on Court Circle. We will keep you informed as the project moves forward.

REVIEW OF WATER AND SEWER RATES

As indicated during the budget approval process, we plan to begin our discussion with the Board of Aldermen on the need for a water and sewer rate increase at our upcoming August 19 Board of Aldermen Meeting.

JOINT CITY/DISTRICT FIRE COMMITTEE

At your last Board Meeting, a Cooperative Agreement was approved to allow the Mid County Fire District to provide Fire Marshall/Inspection services for the City. In addition, the Board approved a resolution outlining the City's representation on a joint City/Fire District Committee that would explore ways to share additional resources to benefit both Camdenton and the Mid-County Fire District's citizens and taxpayers. One immediate additional need noted, and that may soon come up is the joint use of buildings and fire equipment.

As approved by the Board of Aldermen, the City's representation on the Committee will include: the Mayor; Board members Steve Eden and Gary Shepherd; the City Administrator; and the Fire Chief. I recently received information that the Fire District's representation on the joint committee will include: Chairman McElyea;

Director Gary Cuendet; Fire Chief Scott Frandsen; and Division Chief Rick Kraemer.

Our side of the committee plans to meet at 6:00 p.m. before this upcoming Board meeting. The full joint committee plans to meet at 6:00 p.m. on Tuesday, July 29 at City Hall.

UPDATE OF CITY COMPREHENSIVE PLAN AND COMMUNITY CENTER PLAN

The budget includes funds for both an update of the City Comprehensive Plan and a Community Center Plan. While this will be a citizen driven process, the Planning and Zoning Commission is responsible for the update of the "Comp" Plan. I am beginning to develop the requests for proposals for consultants that will be shared with both you and the Planning Commission before we proceed to seek actual proposals. This project will be extensive with much citizen and interest group input. It will probably take up most of the fall, spring, and perhaps summer of next year before it is finished.

UPCOMING ¾ cent MoDOT TRANSPORTATION SALES TAX SCHEDULED FOR VOTE ON AUGUST 5, 2014

The final State wide project list for the MoDOT ¾ cent transportation list was reviewed and approved by the MoDOT Commission and is attached for your review. As previously indicated, if approved the City should receive an additional \$25,542 annually in extra funding from MoDOT, \$1.3 million of the runway extension, and the reinstatement of the MoDOT local 50/50 cost sharing program.

UPCOMING PARKS BOARD MEETING

Mr. Bennett plans to meet the Camdenon Parks Advisory Board at their meeting on Thursday, August 7, 2014 at 6:00 p.m. at the Camdenon City Hall. Items on the agenda will include: expansion of the disc golf course, discussion of the comp/parks plan and opportunity for the Parks Board to meet Mr. Bennett.

CAMDENTON MUNICIPAL AIRPORT

Airport items included for this July 14 Board Meeting Agenda include:

- The final change order for the Taxi-lane Apron Project;
- A supplement change order to the engineer's contract;
- A supplemental grant from MoDOT Aviation for the recent land acquisition services agreement that was approved at your last Board Meeting.

We have been preliminarily informed by the State that FAA indicates that our requested Airport Identifier of OZC is not available. Since the lookup tool stills shows OZC as available, Millicent Parker in the State Aviation office is having them confirm. While this is still preliminary, you will recall that OZS was our second choice and CMN was our third choice.

The Air Show Committee continues to work on the upcoming September 20, 2014 Air Show. I plan to attend the next committee meeting which is scheduled for 3:00 p.m., next Wednesday at the Chamber office.

Recent City Administrator Activities, Meetings and Events

After our last Tuesday evening July 1, 2014 Board meeting, the next Wednesday morning I participated with Trish in the Chamber's radio interview at the 107.9 Coyote Radio morning radio show. I also attended that day the bi-monthly Department Directors meeting. On Thursday, City staff catered an employee cook out at City Hall that was paid for by city employees. The Mayor, his wife, their grandson, and new Parks Director Larry Bennett attended the event.

The first few days of the week of July 6 I worked on some backed up work and also attended the July Planning Commission Meeting on Tuesday. Wednesday was the weekly Rotary lunch meeting and Thursday included my attendance at the Chamber Board morning meeting.

Upcoming City Administrator Activities, Meetings and Events

Tuesday of next week is our 7:00 p.m. Board of Aldermen Meeting. Wednesday, July 2 includes attendance at our Chamber bi-monthly radio discussion at the Coyote Country radio station and our bi-monthly Department Director meeting. It is also a Rotary day. Thursday includes a Lake of the Ozarks Regional Economic Development Council (LOREDC) meeting. My wife and I plan to attend the Saturday night Chamber Camdenton Day at the Springfield Ball Park.

During the week of July 20, on Monday I plan to attend the Lake of the Ozarks Council of Local Government's Board Meeting and also the Employee Pool Party Thursday evening.

UPCOMING BOARD OF ALDERMAN MEETING AGENDA ITEMS

Some Possible and Tentative Board of Aldermen Agenda items for the month of August include:

- Review of Water/Sewer Rates,
- A WorkSTEPS Agreement
- Conflict of Interest Ordinance –Standard - Yearly
- Rate of Property Taxes – Standard - Yearly

As always, if there are any questions or a need for additional information on any matter, please contact me anytime.