



City Administrator Report

The Honorable Mayor
and Members of the Board of Aldermen
City of Camdenton, Missouri

January 14, 2016

Letter No. 16-001

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of some City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve their leadership skills. It also notes that research shows that the following are five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"Our chief want is someone who will inspire us to be
what we know we could be."

— **Ralph Waldo Emerson**

The above information centers on the leader's trait of "Encourage the Heart".

January 19, 2015 BOARD OF ALDERMEN MEETING

Unless there are questions, I do not plan on discussing the other items within this written CA Report at this meeting.

Comprehensive Plan Update "Destination Camdenton" Will Soon Conclude

The final stages of the update of the City's Comprehensive Plan will soon conclude. The following are the final steps for completion and adoption:

- City Staff is now reviewing the final draft content of the Comp Plan.
- The final meeting of the Steering Committee will take place on Monday, January 25 at 5:30 p.m. at City Hall.
- The final Public Forum on the new Comprehensive Plan will take place on Tuesday, January, 26, 2016 at the Mid County Fire District Building in Camdenton, MO.
- The Planning Commission will meet at 6:00 p.m. on March 8, 2016, and will hold a public hearing and hopefully adopt by resolution the new Comprehensive Plan.
- The Board of Alderman should receive a supporting approval resolution at your March 15, 2016 Board meeting.

Capital Improvement Projects

Notice to bidders went out on the Tennis Court and Clint Avenue/Hazelwood Project. Bid openings on both projects should be received on February 9. We are waiting on MODOT and the Federal Government to approve the specifications and paperwork on the East 54 Sidewalk projects before we can bid out the project.

Recent City Administrator Activities, Meetings and Events

The week of January 4 included a meeting with the Parks Director on Monday and a Tuesday meeting with the Fire Chief. I also attended a Council of Local Governments TAC meeting in Eldon. The Technical Advisory Committee is the group that makes recommendation on MO DOT on both future and maintenance projects in the four county area. That Tuesday was also our first twice a month Board of Aldermen meeting.

Wednesday morning, January 6 I attended two separate radio interviews with Coyote Radio 107.4 and KRMS 97.5 Talk Radio. Wednesday at noon was a Rotary meeting which was followed by our Department Director's meeting. Thursday I was invited and spoke to the Camden Leadership program on economic development. That evening I attended the Parks Board and gave a presentation on the upcoming City Comprehensive Plan and the status of our proposed Community Center Building. Friday morning I had a doctor's appointment and then tried to catch up on some paper work. That Friday evening and on Saturday I attended Missouri Cattleman's Association Annual Conference at Tan Tara A.

During the week of January 11 on Monday afternoon I traveled to Jefferson City for a doctor's appointment. The week continued with a meeting with Department Directors (Bill, Laura, and Drew) and Aldermen Eden on the need to upgrade our communication system with a new tower and repeater system. The Planning and Zoning Commission also met that evening and received an update on the last phase of the process and a briefing from the City Administrator on their responsibilities for adoption.

Wednesday the Mayor and I met with our airport engineer Brian Garkie and presented some offers with airport property owners whose properties are needed for the runway extension. Brian and I also met with Bill Jeffries and toured the Ginnings house that we purchased out at the Airport. Brian and I attended Rotary at lunch and then met with Dave Krehbiel and discussed the Airport runway extension grading plan and how it relates to our Airport Business Park. Early Thursday morning I gave my monthly economic development presentation to the Chamber of Commerce Board of Directors and then attended and participated in a Heart Saver Training (CPR) training course.

Upcoming City Administrator Activities, Meetings, and Events

The week of January 18 includes a meeting with the Parks Director on Monday and attendance at the Lake Ozark Council of Local Government Board meeting on Tuesday. I also plan to meet with

the Fire Chief that Tuesday afternoon and then attend our second monthly Board of Aldermen meeting that evening. Wednesday January 20 includes a Rotary meeting and then our Department Director's meeting that afternoon. I may drive up to Columbia Wednesday evening for the beginning of the Winter Annual Missouri City Manager's conference but will skip the Tuesday session and be back to attend the Thursday morning Annual LOREDC Membership Meeting from 8:00 a.m. to 11:30 a.m. at the Seven Springs Winery Rehearsal Hall. Friday January 22 includes a presentation on the market analysis portion of the Lake of the Ozarks Recreational Facilities Feasibility Study by Bill Krueger from CSL International on from 9:00 a.m. to noon at the Quail's Nest Hotel in Osage Beach.

The week of January 25 includes a City Safety Committee meeting Monday morning and the final meeting of the Comprehensive Plan Steering Committee that evening at City Hall at 5:30 p.m. The final Public Forum on the new Comprehensive Plan will take place on Tuesday, January, 26 at 5:30 p.m. at the Mid County Fire District Building in Camdenton. Wednesday is Rotary again and Friday, January 29 is a Joint Eggs and Issues Breakfast from 7:30 a.m. to 8:30 a.m. at the Lake Valley Country Club.

As always, if there are questions or you need additional information for this upcoming Board of Aldermen meeting, please do not hesitate to contact me at any time.