



City Administrator Report

The Honorable Mayor
and Members of the Board of Aldermen
City of Camdenton, Missouri

November 26, 2014

Letter No. 14-020

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of community activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve leadership skills. It also notes that research indicates that there are five trainable traits of a great leader. They are:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

The way to develop the best that is
in a man is by appreciation
and encouragement."

— Charles Schwab

This quotation centers on the leader's trait of "Encourage the Heart".

November 18, 2014 BOARD OF ALDERMEN MEETING

With the exception of any items in this CA report on the November 18 Meeting Agenda, unless there are questions, I do not plan on additional comments on this report.

Water/Sewer Rate Study

With all of the activity concerning pit bull ordinance research, potential airport name changes, meetings, and the short work week, we still need more time to adequately prepare for our discussion on our water and sewer rate needs. With apologies, I have elected to postpone discussion on water/sewer rates to your December 16 Board Meeting.

Status of Comprehensive Plan and Contract

As previously noted the Mayor, City Clerk, City Administrator, Parks Director and Building Official met on November 14 and held a conference call with RDG on the beginnings of a contract for an update of our City Comprehensive Plan. Since then we have received a draft contract that is being reviewed by our attorney and a preliminary schedule. We plan to again meet at 9:00 a.m. on Tuesday December 2 for another conference call. We trust that a contract will be completed and approved by the Board at your next December 16 Board meeting. If the contract is approved we anticipate that the consultant would begin the first of the year for the 13 month project.

The process of updating our comprehensive plan calls for the establishment of a roughly 15 member steering committee that would meet approximately 8 times during the upcoming year. The Mayor has already begun reviewing and contacting individuals that would be willing to serve.

Update of Unfinished Clint Avenue, Hazelwood Terrace, and Recent Open House

The Mayor, Darren Krehbiel, and your City Administrator attended Monday's open house from 5:00 p.m. to 6:30 p.m. for interested property owners to review the preliminary plan for the improvement of Clint Avenue and Hazelwood Terrace. Other than a phone call from Mr. Dan Caldwell, the only participants at the open house were Noelle Ark and Daniel Holton. Mr. Caldwell, Ms. Ark and Mr. Holton were open to the possibility of paying the difference between an open ditch concept versus a curb and gutter option. The process of implementing this is still being reviewed.

MoDOT Downtown Sidewalk Project and Christmas Decorations

Because of the MoDOT Downtown sidewalk project installation of the downtown decorations were delayed. The contractor is supposed to complete the project by December 1. We anticipate installation soon after.

Recent City Administrator Activities, Meetings and Events

Since our last Tuesday November 18 Board meeting, on Wednesday morning I attended our department director meeting, met with the Public Works Director, Building Official and an engineer and contractor on a minor subdivision. I also attended a Lake Area Media luncheon with surrounding officials to hear the new elected Presiding Commissioner express his vision for Camden County. Thursday was a Wage and Benefit Committee Meeting, a LORDEC Board meeting and then a general member luncheon meeting at the Golden Corral in Osage Beach. I also attended the quarterly Airport Board meeting at the Airport. Friday I was invited by Ken Burns of KRMS to participate in a conversation on our local pit bull ordinance.

This week of November 23 is a short week since it includes a two day Thanksgiving Holiday on Thursday and Friday. I did however attend an open forum meeting for the Clint Avenue and Hazelwood Terrace property owners on Monday and worked throughout the week to prepare and create the agenda for this upcoming December 2 Board of Aldermen meeting. Tuesday the Mayor and I met with Mr. Fisher, Dr. Reinhold, and attended an administration employee luncheon. Later that afternoon I attended a CVB Meeting.

Upcoming City Administrator Activities, Meetings, and Events

The week of December 1 will include a Department Director evaluation meeting on Monday. I plan to start taking some vacation days and Monday afternoon should be an opportunity to engage in that activity. As noted, Tuesday will include our conference call with RDG to hopefully finalize a new Comp Plan contract. Tuesday night is the Board of Aldermen meeting. Wednesday includes an interview between Trish and me and the folks at the Coyote Radio Station. It continues with a MEDC District lunch in Jefferson City. Thursday includes a requested presentation to the Leadership group on economic development. Thursday afternoon and Friday I hope to be on vacation.

The week of December 8 includes a continuation of some vacation time on Monday. Tuesday I plan to attend an Economic Development Advisory Council meeting in Lebanon. My wife and I plan to attend a First National Bank Social. Wednesday is Rotary and a Chamber Board Meeting.

AGAIN, HAPPY, HAPPY, HAPPY, THANKSGIVING!!!!!!
We have much to be thankful!

UPCOMING BOARD OF ALDERMAN MEETING AGENDA ITEMS

Some Board of Aldermen Agenda items for the December 18, 2014 Board of Aldermen meeting may include:

- Approval of a RDG Comp Plan Contract
- Key Lock Contract
- Water and Sewer Rate Discussion
- Airport Hangar Fee Policy

As always, if there are questions or a need for additional information, please contact me.