



## City Administrator Report

The Honorable Mayor  
and Members of the Board of Aldermen  
City of Camdenton, Missouri

December 11, 2014

Letter No. 14-021

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of community activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve leadership skills. It also notes that research indicates that there are five trainable traits of a great leader. They are:

**Inspire a Shared Vision  
Challenge the Process  
Enable Others to Act  
Encourage the Heart  
Model the Way**

In all things you yourself must be an example of good behavior. Be sincere and serious in your teaching. Use sound words that cannot be criticized, so that your enemies may be put to shame by not having anything bad to say about us.

~Titus 2:7-8

This quotation centers on the leader's trait of "Model the Way".

### **November 18, 2014 BOARD OF ALDERMEN MEETING**

With the exception of any items in this CA report on the December 16 Meeting Agenda, unless there are questions, I do not plan on additional comments on this report.

## **Status of Comprehensive Plan Update and Draft Schedule and a Draft Communications and Public Engagement Plan**

In addition to the contract with RDG Planning & Design that is on the agenda for this meeting, I am also attaching a draft schedule and a draft Communications and Public Engagement Plan. While city staff will participate in a conference call with RDG to go over these documents and suggest certain changes, the documents indicates two items that I would like to highlight. One, this is a long and detailed process (one year) and two; the plan will actively seek out and engage the total community and region.

As previously indicated, the process of updating our comprehensive plan will include a roughly 15 to 18 member steering committee that will include major stakeholders within the community. They will meet approximately 8 times during the upcoming year. The Mayor has already contacted many of these proposed individuals and will seek your approval of this Steering Committee at your next January 6 Board of Aldermen Meeting.

## **Unfinished Clint Avenue, Hazelwood Terrace, and Recent Open House**

As previously indicated the Mayor, Darren Krehbiel, and your City Administrator attended an open house on from 5:00 p.m. to 6:30 p.m. for interested property owners to review the preliminary plan for the improvement of Clint Avenue and Hazelwood Terrace. We were disappointed in the turn out. The process of implementing a property owner cost share basis perhaps through an assessment ordinance is still being reviewed.

## **Recent City Administrator Activities, Meetings and Events**

Since our last Tuesday December 2 Board meeting, on Wednesday morning included an interview with Trish from the Chamber and me at the Coyote Radio Station. It continued with a Department Director Meeting and a MEDC District lunch in Jefferson City. Thursday included a requested presentation by me to the Leadership group on economic development. Thursday afternoon we wrapped up the contract with RDG for the Comp Plan and I reviewed water and sewer rates. My wife and also attended the grand opening of the new ice rink at Old Kinderhook Thursday afternoon. On Friday and the next Monday I used up some vacation time. We did however attend the Christmas on the Square activities on Saturday.

On Tuesday during the week of December 7 I attended the Council of Local Government's Economic Development Advisory meeting in Lebanon. Wednesday was an eye exam, a Rotary meeting and attendance at a First National Bank Social. Wednesday is Rotary. Early Thursday morning was a Chamber Board Meeting and Thursday evening was a Chamber social. Friday morning was a doctor's appointment and our employee luncheon. That afternoon I plan to leave for a bird hunting trip in Kansas.

## **Upcoming City Administrator Activities, Meetings, and Events**

The week of December 15 includes a LOREDC Housing committee meeting that I am the chairman and a Board of Aldermen meeting on Tuesday. Wednesday includes a Department Director meeting and trip to Jefferson City to attend a Missouri Rural Services Board meeting. A LORDEC meeting is scheduled on Thursday. .

I will be in the office on Monday, December 22 and Tuesday December 23 but from Wednesday December 24 through the New Years I plan to use the remainder of my vacation and personal days for 2014. I look forward to our next meeting in 2015 that will occur on Tuesday January 6, 2015.

HERE'S WISHING YOU and YOUR FAMILY a MERRY, MERRY, MERRY CHRISTMAS  
And a HAPPY, HAPPY, HAPPY, NEW YEAR!!!!

### **UPCOMING BOARD OF ALDERMAN MEETING AGENDA ITEMS**

Some Board of Aldermen Agenda items for the January 6, 2015 Board of Aldermen meeting may include:

- Appointment of Steering Committee
- Approval of the Financial Statements

As always, if there are questions or a need for additional information, please contact me.