



City Administrator Report

The Honorable Mayor
and Members of the Board of Aldermen
City of Camdenton, Missouri

July 29, 2015

Letter No. 15-015

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of some City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve their leadership skills. It also notes that research shows that the following are five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"Success seems to be connected with action.
Successful people keep moving. They make
mistakes, but they don't quit."

-- Conrad Hilton

The above information centers on the leader's trait of "Encourage the Heart".

August 4, 2015 BOARD OF ALDERMEN MEETING

Unless there are questions, I do not plan to discuss the below items at this meeting.

Comprehensive Plan "Destination Camdenton" Continues

We had a great round of meetings last week with over 40 people individually attending the Downtown Tuesday Business/Property meeting and the 6:00 p.m. Open Forum and Social at the Exchange. Many thanks to Herb and Janet Baker for not charging us anything for

the use of the building and to Cindy Davis with Ba Ba Bistro's for providing the appetizers free. We also met with the Steering Committee Monday evening at City Hall and also with MoDOT's Bob Lynch on Tuesday afternoon. A follow up meeting with the RDG consultants will be held by a conference and video call on August 10, 2015, 4:00 pm at City Hall with staff and committee members. Anyone that wishes to attend that meeting is certainly welcome.

Camdenton Veterans Memorial Monument Committee

The Committee plans to meet on Monday August 3 out at the Airport to again meet with Atchison Monuments from Clinton, Missouri on the design and estimated cost of the Camdenton Veterans Airport Monument. The company plans to provide cost estimates on, at a minimum, Missouri Red, American Black granite and on sand blasting, bronze and other type of symbols and lettering. Chairman Ross Reinhart indicated that he would get rough cost estimates on the concrete for the main monument. The Mayor, Sandy Gentry, or Sandy Osborn may wish to provide additional comments on the committee's progress at this meeting.

Police Department Plans to Change Reserve Program to a Part Time Paid Position

The current Police Department budget includes \$3,600 for the reserve program which is set up as a "volunteer" program. Individuals participating are required to work 16 hrs per month and if they do, they get a reimbursement. As the Police Chief alluded to at the Budget Retreat, the Police Department has not been able to work on this position so the Department has not used any of these funds.

At the Retreat she indicated that she has included in the upcoming 2015/16 budget plans to again ask for \$3,600 but change this funding to a part time paid position. She believes that this will give the Department more control over hours and schedule than the "volunteer" who "donates" time.

Officers have been very busy over the summer as you know and one of our officers is off due to an injury. School Resource officers will soon return to school in the next couple of weeks. The Department has two applications in hand that are interested in officer or reserve position. Unless there is objection, we plan to authorize the proceeding with the applications in hopes of hiring a part time officer now instead of waiting till October.

ECONOMIC DEVELOPMENT ACTIVITIES

The following are recent economic development activities that I recently was engaged in:

- Met with Charter Internet Service at the Airport: We are exploring the establishment of a Wi-Fi network at the Airport and once we receive the cost and engineering work from Charter we plan to schedule a meeting with the businesses out at the Airport.
- Telephone calls with three interested potential manufacturing and distribution companies on locations within and near Camdenton.
- Attended a three hour evening meeting Thursday, July 23 on the Niangua River Shed Project.

Recent City Administrator Activities, Meetings and Events

The week of July 20 included a Lake of the Ozarks Council of Local Government's Board meeting Monday morning and a Veterans Monument Committee that evening. Tuesday I attended a birthday celebration with my daughter in Springfield and then returned that afternoon to work and prepare for our Board of Aldermen meeting that evening. On Wednesday we held our bi-monthly Department Director's meeting and then I attended Rotary. Early Thursday morning I attended an Eggs and Issues Joint Lake Chamber Legislative Breakfast at Wilmore Lodge, met with a banker, and then attended the Little Niangua Watershed meeting that evening in Lebanon.

The week of July 27 included on Monday a radio interview at KRMS at 4:00 p.m. and then a meeting with the Comprehensive Planning Steering Committee at City Hall at 5:30 p.m. Tuesday July 28 included a meeting with our health insurance broker; a meeting with RDG, Bill Jeffries and MoDOT Lake Engineer Robert Lynch. At 4:00 p.m. I attended a Downtown and North Highway 5 business and property owners meeting with RDG. At 6:00-7:30 pm I attended the Public Workshop at the same location. Wednesday July 29 included a meeting with a development company and attendance at Rotary.

Upcoming City Administrator Activities, Meetings, and Events

The week of August 3 includes a Monday evening Veterans Monument Committee Meeting and a Tuesday Council of Local Government's Lake Economic Development Meeting in Lebanon, a Chamber Tourism meeting, a Joint Chamber Social at Old Kinderhook and then our first monthly Board of Aldermen meeting. On Tuesday morning, I am scheduled to do an interview separately at both the Coyote radio and KRMS radio. I also plan to attend a Department Meeting and attend Rotary on Wednesday.

The week of August 10 includes attendance at the hospital for an out-patient surgery for my wife and a follow up conference and video meeting with RDG. Tuesday will include a Location One LOREDC marketing meeting and a possible Planning Commission meeting. Thursday includes an early morning presentation to the Camdenton Chamber Board.

Some Board of Aldermen Agenda items for the August 18 Board of Aldermen meeting may include:

- Submittal of the 2015-2016 Annual Operating Budget
- Second Reading Building and Fire Code Appeals Board
- Set Property Tax Rates
- Conflict of Interest Ordinance
- Water & Sewer Rate Review
- Potential Executive Real Estate Item

As always, if there are questions or you need additional information, please do not hesitate to contact me.