



City Administrator Report

The Honorable Mayor
and Members of the Board of Aldermen
City of Camdenton, Missouri

April 16, 2015

Letter No. 15-008

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of some City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve their leadership skills. It also notes that research shows that the following are five trainable traits of a great leader:

Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way

**ENABLE
OTHERS TO ACT**

Foster collaboration by building trust and facilitating relationships.

Strengthen others by increasing self-determination and developing competence.

The above information is from Jim Kouzes – "The Leadership Challenge" and centers on the leader's trait of "Enable Others to Act".

April 21, 2014 BOARD OF ALDERMEN MEETING

Unless there are questions, I do not plan to discuss any of the below items at this meeting.

Comprehensive Plan "Destination Camdenton" Continues

Please see the "Upcoming City Administrator Activities, Meetings, and Events" section below for a list of the four April upcoming "Destination Camdenton" RDG Planning and Design meetings. As of April 13 we had 284 individuals who had completed the community survey. For those interested in completing the community survey on line or learning more about Destination Camdenton, the web site is:

<http://www.destinationcamdenton.org>

Unfinished Clint Avenue Project and Use of a Neighborhood Improvement District for Curb and Gutter Improvements

I am scheduled to meet with Mike Carlson resident and property owner on Clint Avenue on Monday, April 20 to discuss the NID petition for Clint Avenue. While Mike has agreed to circulate the petition to the Clint Avenue property owners to implement the Neighborhood Improvement District for curb and gutters, he has been out of town. Monday April 20 was the earliest we could get together. There has been some discussion on what assessment method to use. The attorney and I both believe that the fairest way is by front curb footage rather than a percentage of lot ownership. If all goes well the circulation of the petition should begin shortly after April 20.

AIRPORT ITEMS

- **Runway Extension and Airport Land Purchases**

We are working with the State Aviation Director to obtain more funding for the runway extension and hopefully will soon have additional information to share. We plan to discuss with the Board of Aldermen the status of land purchases for this project within an Executive Session at your May 5 Board of Aldermen meeting.

- **Efforts to Obtain Cost Efficient and Effective Internet Service at the Airport Business Park**

I am still continuing to work to find a solution to the internet needs of three businesses at the Airport Business Park. Hopefully we will be successful.

Building Permits

Recently we ran into a least two instances where individuals and/or companies did obtain building permits before the work was done. Keep your eye out for a display add we will soon be running that informs the public of the seriousness of this and the cost and repercussions could take place by not obtaining a building permit. It is imperative that we keep the public safe.

LOREDC Lake Housing Study

As you are aware I was appointed by the LOREDC Board to chair a Housing Study committee to find a consultant to do a Lake Area Housing Study. The deadline from responsible firms was due April 7 at 4:00 p.m. We received five very good proposals and the Housing Study Committee is scheduled to meet Monday April 20 at 1:30 p.m. to rank the proposals and then hopefully choose approximately three firms to interview.

Recent City Administrator Activities, Meetings and Events

The week of April 6 included a Monday morning conference call with RDG to prepare for our April "Destination Camdenton". Tuesday included a meeting with some of the City staff and the City Attorney on the issue of the enforcement of individuals and businesses not getting building permits. I later attended a Lake Area Job Fair meeting at Tan Tara. That Tuesday evening was our first monthly Board of Aldermen meeting. Wednesday included a Rotary luncheon meeting and then a Department Directors meeting. Thursday morning we met with a local developer on a potential project. I then attended the Missouri Rural Services conference Thursday afternoon. Friday, the Mayor, Chamber Executive Director and I continued our local business visits by meeting with Kevin Hawthorn and touring his company's operation in the City's former Galva Foam building at the Airport Business Park. The company now has 8 jobs.

On Saturday morning the Mayor and I met with representatives of the Porsche Club out at the airport. One was from California and the other was from Michigan. The Club is looking to use the airport and the Lake area for a July 2016 Road Run. Later that morning I visited the ribbon cutting of the "ZOO" at Linn Creek.

The week of April 13 included a conference call with our attorney on the Mulberry well situation. Wednesday morning I met with Charter representative Richard Lazwell on obtaining better and more cost efficient internet service for our employers at the Airport Business Park. That afternoon I attended the Missouri State Aviation Council conference at Camden at the Lake and then had dinner with Brian Garkie our CMT airport engineer and other Missouri airport representatives. Thursday and early Friday morning I attended the Missouri Airport Managers Association's annual conference again at Camden at the Lake. I did however break away from the conference on Thursday at noon to attend the LOREDC Board Meeting at the Golden Corral at Lake Ozark. Friday evening my wife and I plan to attend the Camdenton School Foundation event at the High School. Saturday evening we plan to attend the Laurie/Sunrise Beach Rotary event.

Upcoming City Administrator Activities, Meetings, and Events

Monday April 20 is the beginning of Turkey season and I hope to take some time that Monday and Tuesday morning and maybe take some additional time off later that week. Monday afternoon I do however plan on attending and chairing a LOREDC Housing Study meeting. Later on that Monday I plan to meet with Mike Carlson about the circulation of the Clint Avenue curb and gutter NIP petition. Tuesday evening, April 21 is our second monthly Board of Aldermen. After our upcoming April 21 Board Meeting, Wednesday I plan to attend a Rotary luncheon meeting and then attend our bi-monthly Department Director's meeting.

The week of April 26 includes our next Comprehensive Plan meetings with RDG Planning and Design. Monday, April 27, Tuesday, April 28, and Wednesday April 29 includes four meetings. Obviously each of the Aldermen is welcome to attend all of the following four

meetings:

1. Steering Committee meeting Monday evening at 5:30 p.m. at City Hall;
2. Development Framework Studio Tuesday April 28 from 11:00 a.m. – 1:00 p.m. at the Mid-County Fire Protection District Station #1's Training Room;
3. Destination Camdenton Open House Celebration for the general public will be from 5:00 p.m. to 7:00 p.m. on Tuesday, April 28 at Mid-County Fire Protection District Station #1's Training Room. An RDG presentation will take place at 5:30 p.m.;
4. The City Technical Committee and the Steering Committee will be invited to attend a follow up meeting at City Hall at 10:30 a.m. Wednesday, April 29 at City Hall.

Wednesday Renee and I are scheduled to participate in an ICMA budget webinar from noon to 1:30 p.m. We also invited other surrounding cities to attend this event.

UPCOMING BOARD OF ALDERMAN MEETING AGENDA ITEMS

Some possible Board of Aldermen Agenda items for the May 5 Board Meeting include:

- Approval of Airport Grading Plan Grant Agreement;
- FBO Annual Agreement;
- Perhaps a Fleet Maintenance Contract;
- Possible Aquatic Center Contracts;
- Possible Executive Session to Discuss Real Estate and Legal Issues.

As always, if there are questions or you need additional information, please make do not hesitate to contact me.