



City Administrator Report

The Honorable Mayor and
Members of the Board of Aldermen
City of Camdenton, Missouri

August 10, 2017

Letter No. 17-015

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of the status of City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone with the City of Camdenton is a leader and that everyone can improve their leadership skills. It also notes the following five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

I think once you're in the public eye, whether you're a boss, a teacher or whatever you do, that you're automatically in the position of role model. You have people looking up to you, so whether you choose to accept it or not is a different question.

Talib Kweli - American hip hop recording artist

The above information centers on the leader's trait of "Challenge the Process".

August 15, 2017 BOARD OF ALDERMEN MEETING

While I may brief you on some items not included in this report, unless there are questions I do not anticipate commenting at this meeting on the following items:

Saturday Night's Flood Damage

We had quite the rain Saturday night. As a result of the storm, Dawson Road was flooded out and the road was closed until Wednesday afternoon. In addition, two water lines broke and the crews were able to fix them Sunday afternoon. A boil advisory was hand delivered and a water sample was sent to DNR Monday morning. Test results were negative on Tuesday and the boil advisory was lifted. In addition, the City received and I personally visited with two property home owners on drainage concerns.

2017 Capital Improvement Project Update

Poplar/Scott's Court/Roy Harmon Drive Project (complete)

2017 Camdenton Street Overlay Project (complete)

Sewer Treatment Plant Weir Project (complete)

Missouri State University Building Renovation Project (complete)

The new Missouri State University Missouri building held their first event this week by hosting the Camdenton Chamber Board's monthly meeting on Thursday, August 10 at 7:30 a.m. Again, the official ribbon cutting ceremony with the President of MSU in attendance has been scheduled for Friday, September 1 at 1:30 p.m. at the new MSU facility in Camdenton.

East Highway 54 Sidewalk TAPS Projects

The contractor is taking all steps to make their completion date of August 16, however we now expect that they will request additional time to complete the project. The signals at Laker Pride Avenue and Cecil Street are now competed and functioning. Fifth Street at US Highway 54 was closed on Tuesday. While the contractor was planning on ripping out half of the approach, like they have been doing normally to leave access open, they discovered a 1 inch void between the bottom of the concrete and the top of the base rock. Obviously there was concern that if a truck were to drive on the side that they left open that it would crumble and cause a major safety issue. While we hope that the road will be open by Friday, the road is blocked by barriers from both directions. A press release was issued informing the public not to attempt to go around these barriers and to use Third Street as an alternate route around this area. We also communicated that we would continue to keep residents updated on this issue and when the street is re-opened to traffic and we thanked everyone for their patience. A supplemental agreement to CMT the engineer for the project is on this Agenda for review and approval.

Airport Apron Project

The Airport Apron Project Grant as well as the construction contract, and the CMT construction oversight agreement is on tonight's Agenda. The project will not impact the upcoming Air Show.

Airport Runway Extension Project

We have made progress on obtaining all of the needed properties for the project. A contract with Mr. Mathis and a separate contract with Mr. and Mrs. Newman are on this upcoming August 15 Board Agenda for approval. The City has only one purchase left to acquire all properties.

Trail Ridge Lift Station Road

This project is now out for bids and they are due Tuesday, August 22, 2017 by 11:00 a.m. and will be publically opened in the City Council Chambers. A Pre-bid conference was scheduled for 10:30 a.m. Thursday, August 10, 2017.

Water Line Replacement Project

As previously noted, we have decided to postpone this project and incorporate it into another project scheduled for the upcoming October 1 budget. This way we can bid the second project out along with the first and obtain the most competitive bids for the 2018 construction season.

Recent City Administrator Activities, Meetings, and Events

The week of July 30 included Code and Fire Official candidate interviews on Monday. Tuesday morning included a tour of Camdenton with McClure Engineering on "City Place-Making." Tuesday at noon was our monthly storm warning test and Tuesday afternoon included participation with Alderperson Black and Debbie Williams in a LOCOLG Local Economic Development Advisory Committee meeting that included a full presentation on City Place-Making. Tuesday at 6:00 p.m. was our first monthly Board of Aldermen meeting. Wednesday morning I participated in an interview with Kevin Burns on KRMS radio. Wednesday afternoon was our bi-weekly Department Director's meeting. Thursday morning the City Clerk and I met with an insurance consultant. Thursday at noon I attended a funeral and Friday I took the afternoon off to work some cattle.

We begin the week of August 6 with another Code and Fire Official interview on Monday. That evening my wife and I attended a ribbon cutting at the new Camdenton VFW facility. Tuesday included a meeting with our health and benefit insurance broker on the anticipated rate renewals. Tuesday evening a Planning and Zoning Commission public hearing was held. Wednesday morning I chaired a Lake Area Housing Implementation Meeting in Osage Beach and that evening I spoke at a Camdenton Area Retired Teacher Association Meeting. Early Thursday morning I gave a City Economic Development Report to the Camdenton Chamber Board at the new Missouri State facility. Later that morning we held pre bid conference on the Trail Ridge Lift Station Road project. Thursday and within my role as member of the District T Solid Waste Committee, I attending the MORA Missouri Recycling Conference in Osage Beach. In particular a session on the dock foam recycling program was directed by our own new Lake Area Industries Director. Friday I plan to go the Missouri State Fair.

Upcoming City Administrator Activities, Meetings, and Events

Next week on Monday August 14 we plan to interview Code and Fire Official candidates. Tuesday morning Dennis and I have a Video interview with RDG on a proposed new proposed Planned Unit Development "PUD" Ordinance and a new Site Plan Review process. Tuesday evening is our second regularly scheduled Board of Alderman Meeting. Wednesday afternoon is our bi-weekly Department Director's meeting. Thursday we have a Safety Meeting and an Airport Board Meeting at 4:00 p.m. out at the Airport. I also plan on attending a LOREDC Board Meeting in Osage Beach at noon.

Scheduled meeting wise, we begin the week on Monday August 21 with a Local Council of Governments Meeting in Osage Beach at 10:00 a.m. with a District T Meeting immediately afterword. I plan to leave immediately after to attend a luncheon with family and the viewing of the eclipse in Jefferson City. Wednesday includes a Lift Station Road Bid Opening and LOREDC Work Force Meeting. The Laclede County Electric COOP Annual Board Meeting is in Lebanon on Friday night.

The week of August 27 includes an Air Show Committee meeting on Tuesday afternoon and a ribbon cutting ceremony for the new Missouri State University building on Friday, September 1 at 1:30 p.m.

If you have any questions or if you need additional information, do not hesitate to contact me.