



City Administrator Report

The Honorable Mayor
and Members of the Board of Aldermen
City of Camdenton, Missouri

July 2, 2015

Letter No. 15-013

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of some City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone in our organization is a leader and that everyone can improve their leadership skills. It also notes that research shows that the following are five trainable traits of a great leader:

Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way

Search for opportunities by seizing the initiative and by looking outward for innovative ways to improve.

Experiment and take risks by constantly generating small wins and learning from experience.

The above information is from Jim Kouzes – "The Leadership Challenge" and centers on the leader's trait of "Challenge the Process".

July 7, 2015 BOARD OF ALDERMEN MEETING

Other than the scheduling of the Budget Retreat or unless there are questions, I do not plan to discuss the below items at this meeting.

Comprehensive Plan "Destination Camdenon" Continues

The next round of meetings will take place on July 27 and July 28, 2015. The following is the tentative schedule:

- Monday 27, 2015
 - Consultants will arrive earlier in the day to begin work. They will be working in The Exchange by mid-afternoon.
 - The Steering Committee will meet at City Hall at 5:30 p.m.
- Tuesday 28, 4:00 -5:30 pm: Downtown and North Highway 5 business owners workshop at The Exchange
- Tuesday 28, 6:00-7:30 pm: Public Workshop
- Wednesday 29, 3:00 pm wrap-up meeting with staff and committee members.

Charter Cable Franchise Fees

We received word that Charter Cable had billed City franchise fees to more customers than reside in the City Limits. As a result they reduced approximately \$17,000 from this year's franchise fees to pay back those customers.

Fire Truck Repairs

As indicated by the Fire Chief at this week's budget retreat, we have a major repair to the Aerial Fire Truck that should be fixed.

On June 15, 2015 Camdenon FD had the annual independent test of Aerial 317 completed. During the test there was an issue the inspector noted that Camdenon FD needed to address. Camdenon FD spoke with the Aerial 317 manufacturer, Sutphen, about the issue. Sutphen felt that the 2 lift cylinders currently on Aerial 317 are the original cylinders from 1994 and need to be replaced.

Sutphen is based out of Ohio and will travel to Camdenon to do the repairs. Sutphen requested that Precision Fire Apparatus in Camdenon assist Sutphen with the repairs. Sutphen was already scheduled to come to Camdenon FD in October 2015 to do the annual aerial and chassis service. With this new repair development Sutphen is requesting that when they are here replacing the 2 lift cylinders that they would like to do everything so they will not have to come back in October.

Everything would include –

Replace 2 lift cylinders, approximately	\$6,174
Assistance from Precision Fire Apparatus, approximately	\$820
Annual aerial and chassis service	\$1,400*
<u>Degrease the aerial and chassis, approximately</u>	<u>\$2,000*</u>
Approximate total	\$10,394

* = requested in the 2015-2016 budget

Unless there is objection, we plan to immediately move on this plan and expend these funds in this year's budget.

Solid Waste Committee

We need to schedule a Solid Waste Committee (Gary Shepherd, Bill Jeffries, Sandy Osborn, and myself) to complete the solid waste contractor bid specifications. I will e-mail the committee if we decide to have a 6:30 p.m. meeting before the Tuesday Board of Aldermen Meeting at 7:00 p.m. The bid specifications should go out in July to ensure that our solid waste provider is under contract on October 1, 2015.

Camdenton Veteran's Memorial Committee

The Committee met for the fourth meeting last Monday June 15 at the City Hall and basically finalized the final wording for the monument, the location, (subject to our engineers) and the tentative design. Before our next meeting, the Mayor is seeking general individual monument cost estimates. Attached is a generalized concept developed by Brian Garkie our Airport engineer. The monument would be located in front of the parking area just south of the terminal building. The Mayor, Sandy Gentry, or Sandy Osborn may wish to provide additional comments on the committee's progress at this meeting.

Recent City Administrator Activities, Meetings and Events

The week of June 15 included a Monday morning LOCOG Board meeting and a Solid Waste T District meeting in Osage Beach. That Monday evening was our fourth Veteran's Monument Committee at 6:30 p.m. at City Hall. Tuesday evening June 16 included our second monthly Board of Aldermen meeting. My Wednesday morning Missouri Rural Services Board meeting in Jefferson City was postponed until July 1. The meeting on Thursday June 18 with representatives from the Ozark Amphitheater was also cancelled. I did however attend a LOREDC Board and general membership meeting in Osage Beach and then attended our bi-monthly Department Director's meeting. My wife and I attended the Thursday evening grand opening of the Ozark Amphitheater.

While the week of June 22 was pretty much open it did give us an opportunity to work on the budget and the June 30 Budget Retreat. On Wednesday, City staff and Board member Steve Eden met with representatives of Data Comm on some computer issues. Friday I attended the Air Show Committee Meeting and then attended a boat dinner reception for the Can-Am games in an attempt to recruit them to hold their convention for a second time in 2020. The Lake of the Ozarks all ready has secured the games in 2018.

The week of June 28 included our first Budget Retreat on Tuesday June 30. Wednesday July 1 included a morning interview with Coyote Radio at 8:15 a.m. and then left to attend a 10:30 a.m. Missouri Rural Services Board meeting in Jefferson City. Thursday July 2 includes a KRMS 10:15 a.m. interview. The Parks Board also meets Thursday evening tonight at 6:00 p.m. at City Hall.

Upcoming City Administrator Activities, Meetings, and Events

July 3 City Hall and our offices will be closed to celebrate the Fourth of July Holiday. I plan to take a day of vacation on Monday, July 6. July 7 includes a TAC Meeting in Morgan County and then our first monthly Board of Aldermen meeting. Thursday morning I plan to attend an Eggs and Issues joint Chamber breakfast at Wilmore Lodge. Friday I plan to

meet with Linda Conner Executive Director of LOCOG and Roger Corbin, the Sunrise Beach Planner.

Pease remember that Thursday, July 16 from to 6:00 p.m. to 8:00 p.m. is the annual Camdenton Employee Family Pool Party. As always you and your family are welcome to attend. Just RSVP by Wednesday, July 8.

UPCOMING BOARD OF ALDERMAN MEETING AGENDA ITEMS

Some Board of Aldermen Agenda items for the July 21 Board of Aldermen meeting may include:

- Ordinance Authorizing a Stop Sign at the End of Linn Street
- Records Management Policy Management Policy
- Agreement with AirLake Aviation, LLC
- Discussion on Five Year Capital Improvements Plan

As always, if there are questions or you need additional information, please do not hesitate to contact me.

FROM MY FAMILY TO YOU AND YOURS, HAVE A SAFE AND HAPPY JULY 4 HOLIDAY!!!!!!