



City Administrator Report

The Honorable Mayor and
Members of the Board of Aldermen
City of Camdenton, Missouri

March 30, 2017

Letter No. 17-007

SUBJECT: City Administrator Report

Dear Mayor and Board Members:

The following City Administrator Report, while respectfully submitted to the Camdenton Mayor and Board of Aldermen, is provided and available to the general public, media, friends, and fellow co-workers to inform them of the status of City projects and activities.

I am a believer in the "Leadership Challenge" program. It notes that everyone with the City of Camdenton is a leader and that everyone can improve their leadership skills. It also notes the following five trainable traits of a great leader:

**Inspire a Shared Vision
Challenge the Process
Enable Others to Act
Encourage the Heart
Model the Way**

"A good director creates an environment, which gives the actor the encouragement to fly.

Kevin Bacon, - Actor, director, producer, musician

The above information centers on the leader's trait of "Encourage the Heart".

April 4, 2017 BOARD OF ALDERMEN MEETING

While I may brief you on some items not included in this report, unless there are questions I do not anticipate commenting at this meeting on the following items:

Capital Improvement Projects

East Highway 54 Sidewalk TAPS Projects

The contractor Hessling is on site and working on this project.

Airport Apron Project

As previously noted and briefed on, this project is being bid out. Sealed bids will be received until 2:00 PM on May 2, 2017, and then publicly opened and read at Camdenton City Hall; 437 W. US

Hwy 54; Camdenton, MO 65020. The cost of this project is approximately \$900,000 with an approximate amount of \$90,000 for a local match from City Transportation Funds.

Status of Demolition Projects

The demolition of the Glenn Block for Community Center site is complete. A notice to proceed has been issued for the same contractor to proceed on the Ginning's house for the Airport Runway Extension Project and we expect them to soon start.

Missouri State University Building Renovation Project

We held the pre-bid conference last Monday and were fortunate to have 5 general contractors attend the meeting. We did however agree to extend the bid due date from April 4 to Tuesday April 11, 2017.

Recent City Administrator Activities, Meetings, and Events

On Monday during the week of March 20 I attended the Lake of the Ozarks Council of Local Government Board meeting. On Tuesday evening we held our second monthly Board of Aldermen meeting. Wednesday afternoon we held our bi-weekly Department Directors meeting and I later attended an Air Show Meeting. Thursday morning the city held a helicopter transfer insurance program benefit that would be paid at the option of the employees. The Mayor and I also attended a meeting requested by the Camden County Commission to discuss the possibility of a Camden County Airport Authority. Later that afternoon both the Public Works Director and I met with a commercial development prospect. On Friday the Mayor and I met with Matt Brewer and State Representative Diane Franklin on the proposed Missouri Housing Commission Camdenton Senior Citizen Project.

On Monday during the week of March 27 I took a vacation day. Tuesday, we held a pre-bid meeting on the Old Fire Station/MSU remodel project. Later that morning the Mayor and I met with Missouri State university representatives. On Wednesday, I met with an industrial development prospect and then met with the Mayor and City Clerk on potential water and sewer rates. Later Roger Corbin and I had a lunch meeting and discussed 2 of the 6 goals from the LOREDC Housing Study. Thursday morning both the Director of Public Works and the City Administrator met with Camden County Engineer Bob Lynch and Erica Ross from the same office and discussed community wayfinding signs and City traffic counts. Friday I was out of the office on vacation.

Upcoming City Administrator Activities, Meetings, and Events

Tuesday at noon is our monthly storm siren test. That afternoon I plan to attend a LOCLG Economic Development Committee Meeting in Laurie. That evening is our first monthly Board Meeting at 6:00 p.m. Wednesday includes a KRMS interview with Kevin Burns. I am planning on inviting certain Department Directors at future interviews and this time our City Clerk plans to attend. Thursday includes a meeting with certain local Art folk on possible downtown murals. That Thursday evening is the regular quarterly Parks Board Meeting at 6:00 p.m.

During the week of April 11, I plan on meet with the Parks Director Monday morning. Tuesday evening at 6:00 p.m. is a Planning and Zoning Commission meeting. At the same time MoDNR will be having a meeting at the high school to discuss and take questions on the air quality work that is taking place at the old Modine site. Early Thursday morning I plan on giving a City Economic Development Report to the Camdenton Chamber Board.

As always, if you have any questions or if you need additional information for this upcoming Board of Aldermen meeting, please do not hesitate to contact me at any time.