

Permit # _____

**CITY OF CAMDENTON
OFFICE OF THE BUILDING OFFICIAL
SIGN PERMIT APPLICATION**

DATE ____/____/____

**ANY SIGN THAT IS ERECTED WQITHOUT A LEGAL SIGN PERMIT WILL BE REQUIRED TO PAY
150% OF THE STANDARD SIGN PERMIT FEE.**

BUSINESS NAME: _____

ADDRESS: _____ PHONE: _____

EMAIL ADDRESS: _____

BUILDING OWNER: _____

DESCRIPTION OF SIGN: _____

HEIGHT OF SIGN: _____ FT. SQUARE FT: _____

NAME OF PERSON, FIRM, CORPORATION, OR ASSOCIATION ERECTING SIGN: _____

- Attach copy of specifications used in anchoring or attaching sign
- Attach copy of sign design/art work at a minimum of a 1/2" scale.
- Attach plot plan showing property lines and building lines, proposed and existing buildings, and sign structures.
- Attach written consent of the owner of the building, structure of land to which, or on which, the structure is to be erected.
- All illuminated signs shall bear the underwriters laboratories label or built to comply with UL requirements.
- **Digital signs: Attach written certification that the sign is equipped with auto-dimming technology.**
- Such other information the building official shall require to show full compliance with this and all other laws and ordinances of the city. Application must be completed in detail.
- Wind shear factors and professional design required for all pole signs.

PLEASE NOTE: NO SIGNS SHALL BE ERECTED UNTIL APPROVED BY THE BUILDING OFFICIAL.

ESTIMATED COST: \$ _____ APPLICANT'S SIGNATURE _____

DO NOT WRITE BELOW THIS LINE

BOARD APPROVAL REQUIRED: YES NO BOARD APPROVAL DATE: _____

BUILDING PERMIT REQUIRED: YES NO PERMIT #: _____

SIGN APPLICATION APPROVED: YES NO DATE APPROVED: _____

FOOTING INSPECTION DATE: _____

ROUGH-IN INPSECTION DATE: _____

FINAL INSPECTION DATE: _____

PERMIT FEE: \$ _____

Notary Public

Procedure for Measuring Illuminance of a Digital Sign

- 1) Utilize a foot-candle meter at the following distances based upon the square footage of the sign. Meter shall be capable of measuring up to two (2) decimal places.
- 2) Meter must be set perpendicular to the sign face being measured. If the sign face is fifteen (15) feet above grade then the meter must be at that elevation to obtain an accurate measurement.
- 3) At least one (1) hour past sunset, the digital sign must be setup to be turned off or black and the first measurement taken at this time. This will establish the base line ambient light at this location.
- 4) The digital sign must then display a solid white (or the solid color of a monochrome display). The second measurement shall be taken at this time. The difference between the measurements shall equal no more than 0.3 foot-candles or less. If not, then the sign must be adjusted to comply with standard.

Sign Area Versus Measurement Distance

| Area of Sign in Square Feet | Measurement Distance in Feet |
|-----------------------------|------------------------------|
| 10 | 32 |
| 15 | 39 |
| 20 | 45 |
| 25 | 50 |
| 30 | 55 |
| 32 | 56.5 |

For signs with an area in square feet other than those specifically listed in the table (i.e., 12 sq.ft.), the measurement distance may be calculated with the following formula:

$$\text{Measurement Distance} = \sqrt{\text{Area of Sign Sq. Ft.} \times 100}$$